



STATE OF WISCONSIN  
BOARD ON AGING AND LONG TERM CARE

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MEMBERS of the BOARD  
Abigail Lowery  
Tanya L. Meyer  
Dr. Valerie A. Palarski  
James Surprise  
Dr. Dale B. Taylor

EXECUTIVE DIRECTOR  
and  
STATE OMBUDSMAN  
Jessica L. Trudell

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**OPEN MEETING NOTICE**  
**BOARD ON AGING AND LONG TERM CARE**  
**BOARD MEETING**

**Wednesday, November 9, 2022**

In-person at  
DoubleTree Madison East  
Two Lakes Ballroom  
4402 E Washington Ave  
Madison WI

Or join virtually via Zoom:

<https://us06web.zoom.us/j/82118273840?pwd=QVZ1Qm1kQTR4MlhOeTJXSC94eml2QT09>

Password: 349451

Or by phone: 888 363 4734 (US Toll Free)  
Conference code: 723163

- 9:30am **Welcome, Call to Order: James Surprise, Chair**  
Changes to Agenda  
Approval of Agenda  
Approval of Minutes (August 3, 2022)
- 9:35am **Ombudsman Program Surveillance Workgroup**, Regional Ombudsmen Linda Dobbratz, Shawn Fish, Patti Noble, Gina Singletery
- 10:45am **Break**
- 11:00am **Public Records Training for Board Members, Jessica L. Trudell JD**, Executive Director/State Ombudsman
- 11:45am **Comments from the public.** Public comment will be limited to three (3) minutes per person. Your microphone will be muted after three (3) minutes. If you would like to offer a comment during this period, please identify yourself in the messaging function of Zoom or wait for instructions if you are appearing via phone or in-person.

- 12:00pm      **Lunch**
- 12:30pm      **HCBS Workforce Initiative, Kevin Coughlin**, Department of Health Services,  
Policy Initiatives Advisor
- 1:15pm      **Program Updates**  
**Vicki Buchholz**, Medigap Helpline Services Supervisor and **Vi Quang**, Medigap  
Helpline
- Kellie Miller**, Volunteer Services Supervisor and **Amy Zabransky**, Volunteer  
Coordinator
- Kim Marheine**, Ombudsman Services Supervisor
- Jessica L. Trudell**, Executive Director/State Ombudsman: Agency budget and  
positions request, Equity and Inclusion plan
- 2:30pm      **Board Business, James Surprise**, Chair  
- Other issues to come before the Chair  
- Next meeting dates for 2023: February 8<sup>th</sup>, May 3<sup>rd</sup>, August 2<sup>nd</sup>, November 1<sup>st</sup>  
- Adjournment

Reasonable accommodations can be available for qualified individuals with disabilities upon reasonable advance request. This agency, to the extent possible, holds meetings in facilities that are physically accessible to persons with disabilities. For questions about accessibility or to request a reasonable accommodation in advance, please contact us at (608) 246-7018.